

Job Description

Job Title: Financial Planning and Analysis Accountant

Reports to: Financial Controller

The Position

Following the acquisition of Mack Brooks by Reed Exhibitions a permanent position has arisen as FP&A accountant to support the Financial controller in delivering sound and robust financial forecasts and budgets

The roles primary purpose is to support the FC with production of on time and accurate budgetary and forecasting information. The candidate should be a self-starter with an ability to problem solve and integrate quickly into the finance team.

Key Responsibilities include:

- Responsible for production of post-show accounts on a monthly basis as appropriate.
- Managing and reviewing the monthly mass allocation journals, by working closely with show management to ensure that show forecasts are up to date and reflect the underlying expectations and plans of the business.
- Preparation of the monthly forecasts along with supporting commentary.
- Ownership of the annual budgeting process.
- Line management of the junior management accountant.
- Assisting the management accountant at month end with prompt reporting of monthly numbers through the group reporting tool.

Skills, Knowledge, Experience:

- Highly competent ACCA/CIMA/ACA qualified accountant.
- Advanced Excel skills
- Experience of Oracle EBS and Hyperion desirable. (or other tier 1 accounting solution)
- The ability to work both independently and as a team player
- Proactive, responsive and able to work under pressure
- High level of attention to detail.
- Previous multi-currency experience (desirable)

- Foreign language skills (desirable)

The duties and responsibilities in this job description are intended to be an indicative but not exhaustive list of the responsibilities of the postholder. As Mack Brooks develops, the requirements of the job will develop and change. The postholder will be expected to adapt to these changes.